



TECHNO INTERNATIONAL NEW TOWN

(Formerly known as Techno India College of Technology)

Block - DG 1/1, Action Area 1, New Town, Kolkata - 700156, West Bengal, India

Contact: +91-33-2324-2050/2090/2091 • <https://tint.edu.in> • info@tint.edu.in

Ref. No. TINT/ IQAC/ Cir/July/08/2019

Date: 10.07.2019

Committee: Internal Quality Assurance Cell

Date: 17.07.2019

Venue: TINT Board Room

Time: 11.00 Hrs

Agenda of the Meeting:

1. Review of 7th meeting of IQAC
2. Preparation relation to academics and induction program for the ensuing semester
3. Introduction of new courses
4. Training and internship programs
5. Formation of student clubs
6. Upgradation of library resources
7. Awareness of scholarship facilities
8. Internal academic and administrative audit.

All members are requested to be present.

Dr. Tapas Kumar Nandi,

IQAC Coordinator



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Ref. No. TINT/ IQAC/ MoM /July/08/2019

Committee: Internal Quality Assurance Cell

Date: 17.07.2019

Venue: TINT Board Room

Time: 11.00 Hrs

Minutes of the meeting

Members - Present:

- | | |
|---------------------------------|--|
| 1. Prof. (Dr.) R. T. Goswami | : Director, TINT (IQAC, Chairperson) |
| 2. Dr. Tapas Kumar Nandi | : Associate Professor, ME (IQAC Coordinator) |
| 3. Prof. Ayan Chakraborty | : Assistant Professor, IT (IQAC Co-coordinator) |
| 4. Dr. Swarup Prasad Ghosh | : Registrar, TINT |
| 5. Prof. (Dr.) Milan Basu | : Professor, EE, TINT |
| 6. Prof. (Dr.) Manabendra Maiti | : Associate Professor, ECE, TINT |
| 7. Prof. Siddhartha Mukherjee | : Assistant Professor, CE, TINT |
| 8. Prof. Swagata Paul | : Assistant Professor, CSE, TINT |
| 9. Prof. Indrajit Pandey | : Assistant Professor, AEIE, TINT |
| 10. Mr. Debjit Sengupta | : Sr. Executive, Accounts, TINT |
| 11. Mr. Suhas Bhattacharya | : Sr. General Manager, Havells India Ltd. (Parent) |
| 12. Mr. Anirban Deep Roy | : Talent Acquisition Head, TCS |
| 13. Mr. Somnath Chatterjee | : Vice President, Capgemini |
| 14. Mr. Arindam Ghoshal | : Asstt. Manager, PDCL (Alumni) |
| 15. Mr. Kumar Ratnesh | : Student, EE |

Members Absent:

- | | |
|-----------------------------|--------------------------------|
| 1. Dr. Arindam Roy | : Director, Techno India Group |
| 2. Dr. Champak Bhattacharya | : IPS Officer |

Agenda of the Meeting:

1. Review of 7th meeting of IQAC
2. Preparation relation to academics and induction program for the ensuing semester
3. Introduction of new courses



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4. Training and internship programs
5. Formation of student clubs
6. Upgradation of library resources
7. Awareness of scholarship facilities
8. Internal academic and administrative audit.

Discussion / Decision taken

Welcome Address by the Chair:

The Chair welcomed the members of the House present in the Meeting.

Agenda 1: Review of 7th meeting of IQAC

- 1.1. A thorough review of the last MOM was done.
- 1.2. MoM of the last meeting was approved.

Agenda 2: Preparation relation to academics and induction program for the ensuing semester

- 2.1 The committee emphasized the need to update course files for the upcoming semester, ensuring that all course materials are comprehensive, current and in line with the latest academic standards and industry practices.
- 2.2 The chair suggested that every department should fix a deadline for the completion of all course files. In addition, the analysis of students' marks for the current semester must be completed, depicting the attainment of Course Outcomes (CO) and Program Outcomes (PO).
- 2.3 The Chair proposed the introduction of the Aptitude and Soft Skills programs for the students in the ensuing semester. The house welcomed the proposal.
- 2.4 The Chair announced that all new first-year students must participate in an orientation and induction session.
- 2.5 The participants reached a consensus that these kinds of activities are necessary to provide students a good start in their new college experience.
- 2.6 The house decided that these initiatives will have a major impact on student retention, contentment, and overall performance in higher education by offering crucial



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information, building community ties, encouraging involvement, and preparing students intellectually and socially.

Agenda 3: Introduction of new courses

3.1 The Chair announced to increase intake capacity for the following programs:

3.1.1 CSE program from 120 to 180 students.

3.1.2 IT program from 60 to 120 students

3.2 The Chair also announced the introduction of a new course: Computer Science and Business Systems (CSBS).

3.3 The house welcomed all the proposals.

Agenda 4: Training and internship programs

4.1 The Chair proposed the need of training and internship programs for higher semester students for enhancing their practical skills, industry exposure, and employability.

4.2 The house agreed on the integration of these opportunities into the academic curriculum.

Agenda 5: Formation of student clubs

5.1 IQAC coordinator suggested the establishment of different clubs to foster student interests, promote interdisciplinary learning and enhance campus culture.

5.2 The house welcomed the proposal and decided to discuss the matter with all the head of the departments.

Agenda 6: Upgradation of library resources

6.1 The house discussed on the strategic approach to enhance library resources, aligning them with the institution's academic goals and improving the overall access to knowledge.

6.2 The house also agreed that new subscriptions to academic journals, textbooks, and reference materials must be added to the library's collection.

Agenda 7: Awareness of scholarship facilities



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7.1 The Chair informed that a review of existing scholarship programs need to be done for the benefit of the students.

7.2 The house agreed that implementing these strategies will ensure that more students are aware of such opportunities and can take advantage of the scholarship opportunities available, fostering a supportive and inclusive educational environment.

Agenda 8: Internal academic and administrative audit

8.1 The Chair informed the house that internal academic and administrative audit has to be completed by August 2019 for all the programs.

8.2 The house welcomed the proposal and agreed that this is required for maintaining high standards of academic excellence and administrative efficiency.

The meeting ended with thanks to the Chair.



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Action Taken Report (ATR) on resolution of 7th IQAC meeting

Sl. No	Agenda	Resolution	Action Taken	Remarks
1	Review of 7th meeting of IQAC	The meeting started with the Chairman welcoming all the members.	Followed as per guidelines	
2	Enhancing teaching quality through innovative methods	Enhancement of the education system through various strategies, including the implementation of a Flipped Classroom model, optimizing the use of e-resources and YouTube videos	Implemented	Adequate
3	University examination processes	Importance of strict adherence to university examination guidelines and MAKAUT portal procedures to maintain fairness and transparency	Implemented by exam cell successfully	Adequate
4	Encouraging participation in national level project competitions	Encourage students to participate in Smart India Hackathon 2020 (SIH-2020).	Implemented by students under the guidance of faculties	Partial fulfillment
5	Enforcement of no smoking policy on college premises	Enforce the ban on cigarette smoking on campus	Implemented successfully	Adequate



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Sl. No.	Member's Name	Signature
1.	(Prof.) Dr. R. T. Goswami	
2.	Dr. Tapas Kumar Nandi	
3.	Prof. Ayan Chakraborty	
4.	Dr. Arindam Roy	
5.	Dr. Swarup Prasad Ghosh	
6.	Prof. (Dr.) Milan Basu	
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17.	Mr. Kumar Ratnesh	

Prof. (Dr.) R. T. Goswami

Director

Dr. R. T. Goswami
Director
Techno International Newtown
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