



# TECHNO INTERNATIONAL NEW TOWN

(Formerly known as Techno India College of Technology)

Block - DG 1/1, Action Area 1, New Town, Kolkata - 700156, West Bengal, India

Contact: +91-33-2324-2050/2090/2091 • <https://tint.edu.in> • [info@tint.edu.in](mailto:info@tint.edu.in)

Ref. No. TINT/ IQAC/ Cir/Jan/06/2019

Date: 11.01.2019

Committee: Internal Quality Assurance Cell

Date: 18.01.2019

Venue: TINT Board Room

Time: 15.00 Hrs

## Agenda of the Meeting:

1. Review of 5th meeting of IQAC
2. Review of syllabus and remedial classes
3. Upcoming campus placement activities, trainings and events
4. Promotion of linguistic, religious, and cultural activities through campus programs
5. External academic and administrative audit.

All members are requested to be present.

Dr. Tapas Kumar Nandi,

IQAC Coordinator





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Ref. No. TINT/ IQAC/ MoM /Jan/06/2019

Committee: Internal Quality Assurance Cell

Date: 18.01.2019

Venue: TINT Board Room

Time: 15.00 Hrs

## Minutes of the meeting

### Members - Present:

- |                                 |  |
|---------------------------------|--|
| 1. Prof. (Dr.) R. T. Goswami    | : Director, TINT (IQAC, Chairperson)               |
| 2. Dr. Tapas Kumar Nandi        | : Associate Professor, ME (IQAC Coordinator)       |
| 3. Prof. Ayan Chakraborty       | : Assistant Professor, IT (IQAC Co-coordinator)    |
| 4. Dr. Swarup Prasad Ghosh      | : Registrar, TINT                                  |
| 5. Prof. (Dr.) Milan Basu       | : Professor, EE, TINT                              |
| 6. Prof. (Dr.) Manabendra Maiti | : Associate Professor, ECE, TINT                   |
| 7. Prof. Siddhartha Mukherjee   | : Assistant Professor, CE, TINT                    |
| 8. Prof. Swagata Paul           | : Assistant Professor, CSE, TINT                   |
| 9. Prof. Indrajit Pandey        | : Assistant Professor, AEIE, TINT                  |
| 10. Mr. Debjit Sengupta         | : Sr. Executive, Accounts, TINT                    |
| 11. Mr. Suhas Bhattacharya      | : Sr. General Manager, Havells India Ltd. (Parent) |
| 12. Mr. Anirban Deep Roy        | : Talent Acquisition Head, TCS                     |
| 13. Mr. Arindam Ghoshal         | : Asstt. Manager, PDCL (Alumni)                    |
| 14. Mr. Kumar Ratnesh           | : Student, EE                                      |

### Members Absent:

- |                             |                                |
|-----------------------------|--------------------------------|
| 1. Dr. Arindam Roy          | : Director, Techno India Group |
| 2. Dr. Champak Bhattacharya | : IPS Officer                  |
| 3. Mr. Somnath Chatterjee   | : Vice President, Capgemini    |

### Agenda of the Meeting:

1. Review of 5th meeting of IQAC
2. Review of syllabus and remedial classes





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3. Upcoming campus placement activities, trainings and events
4. Promotion of linguistic, religious, and cultural activities through campus programs
5. External academic and administrative audit

## **Discussion / Decision taken**

### **Welcome Address by the Chair:**

The Chair welcomed the members of the House present in the Meeting.

### **Agenda 1: Review of 5th meeting of IQAC**

- 1.1. A thorough review of the last MOM was done.
- 1.2. MoM of the last meeting was approved.

### **Agenda 2: Review of syllabus and remedial classes**

- 2.1 The Chair informed the house that remedial classes will be implemented to support students struggling to meet academic standards.
- 2.2 All the members concurred that these classes will primarily focus on reinforcing fundamental concepts, addressing learning gaps, and improving overall comprehension in key subjects. It is expected that by providing targeted instruction and personalized assistance, student performance will be enhanced and all learners will achieve the necessary educational outcomes.

### **Agenda 3: Upcoming campus placement activities, trainings and events**

- 3.1 The Chair informed the house campus placement activities are set to commence soon for the outgoing batch. TCS will organize a National Talent Hunt and Online Test next semester, while Microsoft and Photo Walk will conduct their respective placement drives.
- 3.2 The house welcomed the proposal and also suggested training of students in the areas of Data Structures, Algorithms, and Java.

### **Agenda 4: Promotion of linguistic, religious, and cultural activities through campus programs**





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- 4.1 The house explored plans to arrange programs focusing on linguistic, religious, and cultural inclusivity. These initiatives would encompass workshops, seminars, and events aimed at celebrating and promoting diversity, thereby fostering a more inclusive campus environment and enhancing the learning experience for all students.

## **Agenda 5: External academic and administrative audit**

- 5.1 The Chair informed the house that external academic and administrative audit has to be completed by February 2019 for all the programs.
- 5.2 The house welcomed the proposal and agreed that this is required for maintaining high standards of academic excellence and administrative efficiency.

The meeting ended with thanks to the Chair.





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## Action Taken Report (ATR) on resolution of 5<sup>th</sup> IQAC meeting held on December 18, 2018

Sl. No	Agenda	Resolution	Action Taken	Remarks
1	Review of 5th meeting of IQAC	The meeting started with the Chairman welcoming all the members.	Followed as per guidelines	
2	Enhancement of first-year instruction and submission of internal marks	To identify and address academic shortcomings from the last semester to prevent their recurrence. Also, senior faculty members should teach all first-year classes to improve teaching quality and foundational learning for new students.	Followed	Adequate
3	Allocation of faculty members for university answer script evaluation	Faculty allocation should not disrupt the academic or administrative duties	Information conveyed to all the faculty members via academic committee meeting	Adequate
4	Sponsored research projects and participation in coding contests	Encourage faculty members for sponsored research proposal submission and student participation in coding contests.	Implemented by faculties and students	Partial fulfillment
5	Entrepreneurship development activities	Encourage students in pursuing startup ventures	EDC organized workshops, mentoring sessions, and competitions	Adequate
6	Enhancement of women's self-defense activities	Expanding initiatives aimed at empowering women through self-defense training	Successfully implemented	Adequate





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## Attendance: Internal Quality Assurance Cell

Ref. No. TINT/ IQAC/ MoM /Jan/06/2019

Date: 18.01.2019

Venue: TINT Board Room

Time: 15.00 Hrs

Sl. No.	Member's Name	Signature
1.	(Prof.) Dr. R. T. Goswami	
2.	Dr. Tapas Kumar Nandi	
3.	Prof. Ayan Chakraborty	
4.	Dr. Arindam Roy	
5.	Dr. Swarup Prasad Ghosh	
6.	Prof. (Dr.) Milan Basu	
7.	Prof. (Dr.) Manabendra Maiti	
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15.	Dr. Champak Bhattacharya	
16.	Mr. Suhas Bhattacharya	
17.	Mr. Kumar Ratnesh	

Prof. (Dr.) R. T. Goswami  
Director

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