



TECHNO INTERNATIONAL NEW TOWN

(Formerly known as Techno India College of Technology)

Block - DG 1/1, Action Area 1, New Town, Kolkata - 700156, West Bengal, India

Contact: +91-33-2324-2050/2090/2091 • <https://tint.edu.in> • info@tint.edu.in

Ref. No. TINT/ IQAC/ Cir /Mar/11/2020

Date: 02.03.2020

Committee: Internal Quality Assurance Cell

Date: 04.03.2020

Venue: TINT Board Room

Time: 11.00 Hrs

Agenda of the Meeting:

1. Review of 10th IQAC meeting
2. College closure and transition to online learning due to COVID-19 pandemic
3. Preparation for digital inspection and utilization of online platforms for effective monitoring and assessment
4. Implementation of an online feedback system.

All members are requested to be present.

Dr. Tapas Kumar Nandi,

IQAC Coordinator



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Ref. No. TINT/ IQAC/ MoM /Mar/11/2020

Committee: Internal Quality Assurance Cell

Date: 04.03.2020

Venue: TINT Board Room

Time: 11.00 Hrs

Minutes of the meeting

Members - Present:

- | | |
|---------------------------------|---|
| 1. Prof. (Dr.) R. T. Goswami | : Director, TINT (IQAC, Chairperson) |
| 2. Dr. Tapas Kumar Nandi | : Associate Professor, ME (IQAC Coordinator) |
| 3. Prof. Ayan Chakraborty | : Assistant Professor, IT (IQAC Co-coordinator) |
| 4. Dr. Swarup Prasad Ghosh | : Registrar, TINT |
| 5. Prof. (Dr.) Milan Basu | : Professor, EE, TINT |
| 6. Prof. (Dr.) Manabendra Maiti | : Associate Professor, ECE, TINT |
| 7. Prof. Siddhartha Mukherjee | : Assistant Professor, CE, TINT |
| 8. Prof. Swagata Paul | : Assistant Professor, CSE, TINT |
| 9. Prof. Indrajit Pandey | : Assistant Professor, AEIE, TINT |
| 10. Dr. Champak Bhattacharya | : IPS Officer |
| 11. Mr. Debjit Sengupta | : Sr. Executive, Accounts, TINT |
| 12. Mr. Anirban Deep Roy | : Talent Acquisition Head, TCS |
| 13. Mr. Somnath Chatterjee | : Vice President, Capgemini |

Members Absent:

- | | |
|---------------------------|--|
| 1. Dr. Arindam Roy | : Director, Techno India Group |
| 2. Mr. Suhas Bhattacharya | : Sr. General Manager, Havells India Ltd. (Parent) |
| 3. Mr. Arindam Ghoshal | : Asstt. Manager, PDCL (Alumni) |
| 4. Mr. Kumar Ratnesh | : Student, EE |

Agenda of the Meeting:

1. Review of 10th IQAC meeting
2. College closure and transition to online learning due to COVID-19 pandemic



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3. Preparation for digital inspection and utilization of online platforms for effective monitoring and assessment
4. Implementation of an online feedback system.

Discussion / Decision taken

Welcome Address by the Chair:

The Chair welcomed the members of the House present in the Meeting.

Agenda 1: Review of 10th IQAC meeting

- 1.1. A thorough review of the last MOM was done.
- 1.2. MoM of the last meeting was approved.

Agenda 2: College closure and transition to online learning due to COVID-19 pandemic

- 2.1 The Chair announced that there are possibilities to assume that Techno International New Town may close in order to reduce the spread of COVID-19.
- 2.2 IQAC coordinator also said that to safeguard public health, and keep healthcare systems from being overburdened given the ongoing pandemic and lockdown conditions in other nations, the institute will adhere strictly to the directives from the government.
- 2.3 The members of the house discussed about converting to online learning due to the college closure brought on by the epidemic.
- 2.4 The house deliberated on methods to enhance the teaching learning process by employing various methods such as utilization of e-resources, and YouTube videos to efficiently oversee and accomplish learning objectives.
- 2.5 The Chair also suggested various online platforms such as Microsoft Teams, Zoom, CSE Moodle, Google Classroom, Webex Meeting for utilization in the teaching learning process.
- 2.6 The house also proposed that remedial classes may be conducted via online mode to help the students. Even the teaching hours in a day may be extended as per the requirements of the institution to ensure comprehensive syllabus coverage and enhance the overall learning experience.



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Agenda 3: Preparation for digital inspection and utilization of online platforms for effective monitoring and assessment

- 3.1 The Chair informed about the digital inspection by MAKAUT emphasizing its significance in guaranteeing academic quality and compliance.
- 3.2 In order to uphold standards and promote educational quality, all the members stressed on the importance of effective monitoring and evaluation using online tools and platforms such as Microsoft Teams, Zoom, and CSE Moodle.

Agenda 4: Implementation of an online feedback system

- 4.1 The Chair suggested the execution of a feedback mechanism as a means of augmenting student involvement and elevating the caliber of instruction using a suitable online platform.
- 4.2 The house welcomed the proposal.

The meeting ended with thanks to the Chair.



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Action Taken Report (ATR) on resolution of 10th IQAC meeting

Sl. No	Agenda	Resolution	Action Taken	Remarks
1	Review of 10th meeting of IQAC	The meeting started with the Chairman welcoming all the members.	Followed as per guidelines	
2	Participation in project competitions	All the faculties and mentors should actively encourage the students to participate in different inter and intra college project competitions	Implemented by using various methods such as the Flipped Classroom, participative, experiential, group learning etc. sufficient utilization of e-resources, and YouTube videos	Adequate
3	Employability enhancement programs	Introduction of employability enhancement programs for the students	Implemented successfully	Adequate
4	Enhancement of research initiatives and emphasis on Ph. D. registration	All faculties should complete the Ph. D. registration	Implemented by training and placement cell	Partial fulfillment
5	Participation in faculty development programs	Encourage faculty participation in FDPs	Implemented	Adequate



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Attendance: Internal Quality Assurance Cell

Ref. No. TINT/ IQAC/ MoM /Mar/11/2020

Committee: Internal Quality Assurance Cell

Date: 04.03.2020

Venue: TINT Board Room

Time: 11.00 Hrs.

Sl. No.	Member's Name	Signature
1.	(Prof.) Dr. R. T. Goswami	
2.	Dr. Tapas Kumar Nandi	
3.	Prof. Ayan Chakraborty	
4.	Dr. Arindam Roy	
5.	Dr. Swarup Prasad Ghosh	
6.	Prof. (Dr.) Milan Basu	
7.	Prof. (Dr.) Manabendra Maiti	
8.	Prof. Siddhartha Mukherjee	
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12.	Mr. Anirban Deep Roy	
13.	Mr. Somnath Chatterjee	
14.	Mr. Arindam Ghoshal	
15.	Dr. Champak Bhattacharya	
16.	Mr. Suhas Bhattacharya	
17.	Mr. Kumar Ratnesh	

Prof. (Dr.) R. T. Goswami

Director

Dr. R. T. Goswami
Director
Techno International Newtown
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KOLKATA-700 156