



TECHNO INTERNATIONAL NEW TOWN

(Formerly known as Techno India College of Technology)

Block - DG 1/1, Action Area 1, New Town, Kolkata - 700156, West Bengal, India

Contact: +91-33-2324-2050/2090/2091 • <https://tint.edu.in> • info@tint.edu.in

Ref. No. TINT/ IQAC/ Cir/ June/14/2021

Date: 08.06.2021

Committee: Internal Quality Assurance Cell

Date: 15.06.2021

Venue: TINT Board Room

Time: 15.00 Hrs

Agenda of the Meeting:

1. Review of 13th IQAC meeting
2. Preparation for online University supplementary examinations
3. Strengthening student support
4. Overview of SIH-2020 report
5. Promotion of e-journals and e-books for research at TINT
6. Conduction of virtual induction and orientation for first-year students (2019-2023)
7. Internal academic and administrative audit.

All members are requested to be present.

Prof. Ayan Chakraborty,
IQAC Coordinator



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Committee: Internal Quality Assurance Cell

Date: 15.06.2021

Venue: TINT Board Room

Time: 15.00 Hrs

Minutes of the meeting

Members - Present:

- | | |
|------------------------------|--|
| 1. Prof. (Dr.) R. T. Goswami | : Director, TINT (IQAC, Chairperson) |
| 2. Prof. Ayan Chakraborty | : Assistant Professor, IT (IQAC Coordinator) |
| 3. Dr. Summauli Pyne | : Registrar, TINT |
| 4. Prof. (Dr.) Milan Basu | : Professor, EE, TINT |
| 5. Dr. Pradip Kumar Ghosh | : Professor, ECE, TINT |
| 6. Dr. Tapas Kumar Nandi | : Associate Professor, ME |
| 7. Dr. Sanjoy Das Neogi | : Assistant Professor, CE, TINT |
| 8. Dr. Anwesha Dutta Ain | : Assistant Professor, BSH, TINT |
| 9. Prof. Arghya Kusum Das | : Assistant Professor, CSE, TINT |
| 10. Prof. Indrajit Pandey | : Assistant Professor, AEIE, TINT |
| 11. Mr. Sandip Pradhan | : CIO, Exide Industries |
| 12. Mr. Manish Sahu | : Vice President, Kreeti Technologies |
| 13. Ms. Somtirtha Basu | : EE, 3rd year |

Members Absent:

- | | |
|-----------------------------|---|
| 1. Dr. Suman Chatterjee | : Sr. Director, Techno India Group |
| 2. Mr. Arijit Dutta | : Compliance Officer, Techno India Group |
| 3. Mr. Satyajit Podder | : Parent |
| 4. Dr. Champak Bhattacharya | : IPS Officer |
| 5. Mr. Piyush Kumar | : Software Engineer, Cerner, Bangalore (Alumni) |

Agenda of the Meeting:

1. Review of 13th IQAC meeting



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2. Preparation for online University supplementary examinations
3. Strengthening student support
4. Overview of SIH-2020 report
5. Promotion of e-journals and e-books for research at TINT
6. Conduction of virtual induction and orientation for first-year students (2019-2023)
7. Internal academic and administrative audit.

Discussion / Decision taken

Welcome Address by the Chair:

The Chair welcomed the members of the House present in the Meeting.

Agenda 1: Review of 13th IQAC meeting

- 1.1. A thorough review of the last MOM was done.
- 1.2. MoM of the last meeting was approved.

Agenda 2: Preparation for online University supplementary examinations

- 2.1 The members discussed providing support to help students prepare for the upcoming online semester examinations set by MAKAUT.
- 2.2 The committee agreed that efforts should include assisting students with online practice exams and offering technical support to ensure they are ready and comfortable with the online testing environment.

Agenda 3: Strengthening student support

- 3.1 The Chair suggested that to foster personal and academic growth of the students, all the mentees must be provided with individualized attention and resources by their respective mentors.
- 3.2 The house agreed unanimously that all mentors should help mentees navigate academic challenges, set career goals, and develop essential skills, thereby enhancing their educational experience and overall well-being.

Agenda 4: Overview of SIH-2020 report



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- 4.1 The Chair applauded Prof. S. Paul who was the coordinator of SIH -2020 that was organized at Techno International New Town, highlighting student innovation in addressing real-world challenges.
- 4.2 The house agreed that this event offered a collaborative platform for students to develop solutions, thereby enhancing their practical skills and industry readiness. At the same time, this event notably elevated the institution's reputation in technical education.

Agenda 5: Promotion of e-journals and e-books for research at TINT

- 5.1 The Chair announced that the adoption and promotion of e-journals and e-books are essential during the pandemic period.
- 5.2 The members agreed that e-resources have served a crucial role during the pandemic in maintaining a robust research environment, ensuring continuous access to the latest studies.

Agenda 6: Conduction of virtual induction and orientation for first-year students (2019-2023)

- 6.1 The Chair announced that the induction and orientation program will be conducted for the newly admitted first-year students in online mode.
- 6.2 The members concurred that these programs are vital for offering a positive and successful beginning to students' college experience.
- 6.3 The committee agreed that by delivering essential information, fostering community connections, encouraging engagement, and preparing students both academically and socially, these programs will greatly enhance student retention, satisfaction, and overall success in higher education.

Agenda 7: Internal academic and administrative audit

- 6.4 The Chair informed the house that internal academic and administrative audit has to be completed by August 2019 for all the programs.
- 6.5 The house welcomed the proposal and agreed that this is required for maintaining high standards of academic excellence and administrative efficiency.

The meeting ended with thanks to the Chair.



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Action Taken Report (ATR) on resolution of 13th IQAC meeting

Sl. No	Agenda	Resolution	Action Taken	Remarks
1	Review of 13th meeting of IQAC	The meeting started with the Chairman welcoming all the members.	Followed as per guidelines	
2	Conduction of remedial classes in online mode	To be implemented using online platforms	Implemented using online platforms like MSTeams	Adequate
3	Support for online semester examinations	Effective monitoring and evaluation of examination using online tools and platforms	Implemented successfully	Adequate
4	ARIIA and NIRF ranking	Collection and submission of data	Implemented	Adequate
5	Social responsibility initiatives	Improve social outreach	TINT implemented interactive webinars, virtual workshops	Adequate
6	Induction program	Conducted for all new first-year students	Implemented	Adequate



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Attendance: Internal Quality Assurance Cell

Ref. No. TINT/ IQAC/ MoM/ June/14/2021

Date: 15.06.2021

Venue: TINT Board Room

Time: 15.00 Hrs

Sl. No.	Member's Name	Signature
1	(Prof.) Dr. R. T. Goswami	
2	Prof. Ayan Chakraborty	
3	Dr. Suman Chatterjee	
4	Dr. Summauli Pyne	
5	Mr. Arijit Dutta	
6	Dr. Tapas Kumar Nandi	
7	Prof. (Dr.) Milan Basu	
8	Dr. Pradip Kumar Ghosh	
9	Dr. Sanjoy Das Neogi	
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11	Prof. Indrajit Pandey	
12	Prof. Arghya Kusum Das	
13	Mr. Manish Sahu,	
14	Mr. Sandip Pradhan	
15	Dr. Champak Bhattacharya	
16	Mr. Satyajit Podder	
17	Mr. Piyush Kumar	
18	Ms. Somtirtha Basu	

Prof. (Dr.) R. T. Goswami

Director

Dr. R. T. Goswami

Director

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