



# TECHNO INTERNATIONAL NEW TOWN

(Formerly known as Techno India College of Technology)

Block - DG 1/1, Action Area 1, New Town, Kolkata - 700156, West Bengal, India

Contact: +91-33-2324-2050/2090/2091 • <https://tint.edu.in> • [info@tint.edu.in](mailto:info@tint.edu.in)

Ref. No. TINT/ IQAC/Cir/Dec/23/2022

Date: 08.12.2022

Committee: Internal Quality Assurance Cell

Date: 15.12.2022

Venue: TINT Board Room

Time: 16.00 Hrs

## Agenda of the Meeting:

1. Review of 22nd IQAC meeting
2. Academic discipline of all the programs to be maintained.
3. Gender audit should be conducted by external experts.
4. Encourage students and faculty mentors to apply for sponsored projects and participate in project competitions.
5. Motivate students to take initiative for higher studies abroad in collaboration with the department of international relations and outreach.
6. IQAC recommends the Business incubation cell of TINT to encourage the in-house and neighborhood entrepreneurs for startups and attract funds.

All members are requested to be present.

Dr. Ayan Chakraborty,

IQAC Coordinator



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Ref. No. TINT/ IQAC/MoM/Dec/23/2022

Committee: Internal Quality Assurance Cell

Date: 15.12.2022

Venue: TINT Board Room

Time: 16.00 Hrs

## Minutes of the meeting

### Members - Present:

- |                                |   |
|--------------------------------|---|
| 1. Prof. (Dr.) R. T. Goswami   | : Director, TINT (IQAC, Chairperson)            |
| 2. Dr. Ayan Chakraborty        | : Assistant Professor, IT (IQAC Coordinator)    |
| 3. Dr. Ayindrila Roy           | : Assistant Professor, EE (IQAC Co-coordinator) |
| 4. Dr. Tapas Kumar Nandi       | : Associate Professor, ME, TINT                 |
| 5. Prof. (Dr.) Milan Basu      | : Professor, EE, TINT                           |
| 6. Dr. Subhankar Bhattacharjee | : Assistant Professor, ECE, TINT                |
| 7. Prof. Swagata Paul          | : Assistant Professor, CSE, TINT                |
| 8. Dr. Sanjoy Das Neogi        | : Assistant Professor, CE, TINT                 |
| 9. Dr. Anwesha Dutta Ain       | : Assistant Professor, BSH, TINT                |
| 10. Dr. Papiya Debnath         | : Assistant Professor, BSH, TINT                |
| 11. Prof. Indrajit Pandey      | : Assistant Professor, AEIE, TINT               |
| 12. Prof. Shiladitya Munshi    | : Assistant Professor, IT, TINT                 |
| 13. Mr. Manish Sahu            | : Vice President, Kreeti Technologies           |
| 14. Mr. Niladri Chatterjee     | : Program Director, Sterlite                    |
| 15. Dr. Champak Bhattacharya   | : IPS Officer                                   |
| 16. Mr. Soumya Kanti Das       | : Training & Placement Officer, TINT            |
| 17. Mr. Satyajit Podder        | : Parent  |

### Members Absent:

- |                         |   |
|-------------------------|---|
| 1. Mr. Arun Kumar Ghosh | : Director, Techno India Group                  |
| 2. Dr. Suman Chatterjee | : Sr. Director, Techno India Group              |
| 3. Mr. Arijit Dutta     | : Compliance Officer, Techno India Group        |
| 4. Mr. Piyush Kumar     | : Software Engineer, Cerner, Bangalore (Alumni) |



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5. Mr. Asheeul Irshad

: CE, 3rd year

## **Agenda of the Meeting:**

1. Review of 22nd IQAC meeting
2. Academic discipline of all the programs to be maintained.
3. Gender audit should be conducted by external experts.
4. Encourage students and faculty mentors to apply for sponsored projects and participate in project competitions.
5. Motivate students to take initiative for higher studies abroad in collaboration with the department of international relations and outreach.
6. IQAC recommends the Business incubation cell of TINT to encourage the in-house and neighborhood entrepreneurs for startups and attract funds.

## **Discussion / Decision taken**

### **Welcome Address by the Chair:**

The Chair welcomed the members of the House present in the Meeting.

### **Agenda 1: Review of 22<sup>nd</sup> IQAC meeting**

- 1.1. A thorough review of the last MOM was done.
- 1.2. MoM of the last meeting was approved.

### **Agenda 2: Academic discipline of all the programs to be maintained**

- 2.1 The Chair informed the house that quality of education in any institute depends on the integrity of education. A structured and conducive learning environment in turn creates conditions such that performance standards are met. Therefore, every program should be strictly academic-oriented.
- 2.2 In view of the above, IQAC coordinator suggested that all the Departmental Academic Committees (DAC) of the institution should conduct an academic review of previous semester to identify the shortcomings. Also, steps should be taken to avoid repetition of the same mistakes in the forthcoming semester.



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- 2.3 The house agreed that in addition to the above, all classes should be regularly monitored and assessment examinations should be conducted as per the guidelines laid down by the affiliating university.
- 2.4 It is also suggested by IQAC coordinator to schedule extra classes with the help of routine committee members for academically slower students to provide tailored support and ensure academic success for all.
- 2.5 The Chair further advised that faculty assignment for university answer script evaluation needed to be done with care so as not to interfere with their regular academic/administrative obligations, and also avoid an imbalance between college and university obligations.

### **Agenda 3: Gender audit should be conducted by external experts**

- 3.1 The Chair announced that to maintain a neutral and impartial perspective, an outside expert will be employed to conduct a gender audit. The house welcomed the proposal.
- 3.2 In this regard, Prof. Pandey said that outside experts will provide objective assessment and specialised knowledge that will enable the institution to examine the degree of gender equality. This will certainly ensure the institution's accountability to guarantee a gender-inclusive environment for all genders.
- 3.3 Also, IQAC coordinator suggested to intensify initiatives such as training courses and seminars aimed at enhancing women's self-defense and making the campus safer.

### **Agenda 4: Encourage students and faculty mentors to apply for sponsored projects and participate in project competitions**

- 4.1 It is proposed by IQAC coordinator to foster creativity, research, and hands-on learning is achieved by encouraging students and faculty members to apply for sponsored projects and take part in different project competitions, coding contests, hackathons etc.
- 4.2 The house welcomed the proposal and agreed that fostering a culture of research and development will improve academic performance and prepare participants for challenges they will face in the real world.



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## **Agenda 5: Motivate students to take initiative for higher studies abroad in collaboration with the department of international relations and outreach**

- 6.1 The Chair announced that all students should be motivated to pursue higher studies abroad in collaboration with the Department of International Relations and Outreach. This will open up global opportunities for advanced learning and cultural exchange. In this regard, all the respective departments will provide necessary guidance and support in navigating application processes, securing scholarships, and establishing connections with foreign institutions, thereby enhancing students' academic and professional prospects
- 6.2 The house welcomed the proposal and agreed that this initiative will help students to gain international exposure, access diverse academic resources, and develop a global perspective fostering a culture of research and development.

## **Agenda 6: IQAC recommends the Business incubation cell of TINT to encourage the in-house and neighborhood entrepreneurs for startups and attract funds**

- 6.1 IQAC coordinator recommended Business Incubation Cell of TINT to encourage in house entrepreneurs as well as entrepreneurs from the neighbourhood to think of startup ideas with possible funding.
- 6.2 Dr. Neogi said that this initiative will encourage innovations, catalyse local economic growth, and create a vibrant atmosphere of entrepreneurship within and around TINT. The meeting ended with thanks to the Chair.

The meeting ended with thanks to the Chair.



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## Action Taken Report (ATR) on resolution of 22<sup>nd</sup> IQAC meeting

Sl. No	Agenda	Resolution	Action Taken	Remarks
1	Review of 22 <sup>nd</sup> meeting of IQAC	The meeting started with the Chairman welcoming all the members.	Followed as per guidelines	
2	Review of the syllabus completion by DAC and additional classes to be conducted if required	All the Departmental Academic Committee (DAC) of the institution should conduct a review of syllabus completion to ensure academic standards are met and learning objectives are achieved	Special assignments were also given to aid syllabus completion	Adequate
3	Formation of team and domain of the International conference at TINT	College is planning to organize an international conference on Data Analytics and Insights, tentatively scheduled for May 2023	Dr. P. Debnath formed a team and already started planning	Adequate
4	IQAC recommends IIC to focus on green initiatives awareness among all constituent members of the institution	Institution's Innovation Council (IIC) should pay attention towards making all its staff aware of green activities	Implemented	Adequate
5	Expansion of Business Incubation Cell activities	Expanding the Business Incubation Cell to enroll more 7 incubates with viable startup ideas by providing mentorship, infrastructure support, and funding opportunities	Implemented	Adequate
6	Continuous Assessment and Semester Examination	Conduction of continuous assessment and semester examinations in	Implemented	Adequate



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	following MAKAUT Guidelines	accordance with MAKAUT guidelines		
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## Attendance: Internal Quality Assurance Cell

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Time: 16.00 Hrs

Sl. No.	Member's Name	Signature
1	(Prof.) Dr. R. T. Goswami	
2	Dr. Ayan Chakraborty	
3	Dr. Ayindrila Roy	
4	Mr. Arun Kumar Ghosh	AB
5	Dr. Suman Chatterjee	AB
6	Mr. Arijit Dutta	AB
7	Dr. Tapas Kumar Nandi	
8	Prof. (Dr.) Milan Basu	
9	Dr. Subhankar Bhattacharjee	
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12	Dr. Papiya Debnath	
13	Prof. Indrajit Pandey	
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15	Prof. Swagata Paul	
16	Mr. Manish Sahu	
17	Mr. Niladri Chatterjee	
18	Dr. Champak Bhattacharya	
19	Mr. Soumya Kanti Das	
20	Mr. Satyajit Podder	S. Podder
21	Mr. Piyush Kumar	AB





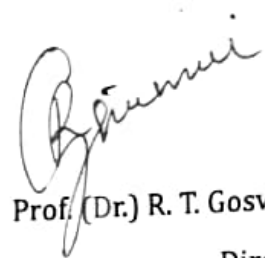
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Sl. No.	Member's Name	Signature
22	Mr. Asheeul Irshad	AB



Prof. (Dr.) R. T. Goswami

Director

Dr. R. T. Goswami  
Director  
Techno International Newtown  
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