



TECHNO INTERNATIONAL NEW TOWN

(Formerly known as Techno India College of Technology)

Block - DG 1/1, Action Area 1, New Town, Kolkata - 700156, West Bengal, India

Contact: +91-33-2324-2050/2090/2091 • <https://tint.edu.in> • info@tint.edu.in

Ref. No. TINT/ IQAC/Cir/Sept/22/2022

Date: 13.09.2022

Committee: Internal Quality Assurance Cell

Date: 20.09.2022

Venue: TINT Board Room

Time: 15:00 Hrs

Agenda of the Meeting:

1. Review of 21st IQAC meeting
2. Review of the syllabus completion by DAC and additional classes to be conducted if required.
3. Formation of team and domain of the International conference at TINT.
4. IQAC recommends IIC to focus on green initiatives awareness among all constituent members of the institution
5. Expansion of Business Incubation Cell activities
6. Continuous assessment and semester examination following MAKAUT guidelines.

All members are requested to be present.

Dr. Ayan Chakraborty,
IQAC Coordinator



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Ref. No. TINT/ IQAC/MoM/Sept/22/2022

Committee: Internal Quality Assurance Cell

Date: 20.09.2022

Venue: TINT Board Room

Time: 15:00 Hrs

Minutes of the meeting

Members - Present:

- | | |
|--------------------------------|---|
| 1. Prof. (Dr.) R. T. Goswami | : Director, TINT (IQAC, Chairperson) |
| 2. Dr. Ayan Chakraborty | : Assistant Professor, IT (IQAC Coordinator) |
| 3. Dr. Ayindrila Roy | : Assistant Professor, EE (IQAC Co-coordinator) |
| 4. Dr. Tapas Kumar Nandi | : Associate Professor, ME, TINT |
| 5. Prof. (Dr.) Milan Basu | : Professor, EE, TINT |
| 6. Dr. Subhankar Bhattacharjee | : Assistant Professor, ECE, TINT |
| 7. Prof. Swagata Paul | : Assistant Professor, CSE, TINT |
| 8. Dr. Sanjoy Das Neogi | : Assistant Professor, CE, TINT |
| 9. Dr. Anwesha Dutta Ain | : Assistant Professor, BSH, TINT |
| 10. Dr. Papiya Debnath | : Assistant Professor, BSH, TINT |
| 11. Prof. Indrajit Pandey | : Assistant Professor, AEIE, TINT |
| 12. Prof. Shiladitya Munshi | : Assistant Professor, IT, TINT |
| 13. Mr. Manish Sahu | : Vice President, Kreeti Technologies |
| 14. Mr. Niladri Chatterjee | : Program Director, Sterlite |
| 15. Dr. Champak Bhattacharya | : IPS Officer |
| 16. Mr. Soumya Kanti Das | : Training & Placement Officer, TINT |

Members Absent:

- | | |
|-------------------------|---|
| 1. Mr. Arun Kumar Ghosh | : Director, Techno India Group |
| 2. Dr. Suman Chatterjee | : Sr. Director, Techno India Group |
| 3. Mr. Arijit Dutta | : Compliance Officer, Techno India Group |
| 4. Mr. Satyajit Podder | : Parent |
| 5. Mr. Piyush Kumar | : Software Engineer, Cerner, Bangalore (Alumni) |



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6. Mr. Asheequl Irshad

: CE, 3rd year

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3. Formation of team and domain of the International conference at TINT.
4. IQAC recommends IIC to focus on green initiatives awareness among all constituent members of the institution
5. Expansion of Business Incubation Cell activities
6. Continuous Assessment and Semester Examination following MAKAUT Guidelines.

Discussion / Decision taken

Welcome Address by the Chair:

The Chair welcomed the members of the House present in the Meeting.

Agenda 1: Review of 21st IQAC meeting

- 1.1. A thorough review of the last MOM was done.
- 1.2. MoM of the last meeting was approved.

Agenda 2: Review of the syllabus completion by DAC and additional classes to be conducted if required

- 2.1 The Chair informed the house that all the Departmental Academic Committee (DAC) of the institution should conduct a review of syllabus completion to ensure academic standards are met and learning objectives are achieved. In case of any inadequacy in the syllabus completion of any course, additional classes are to be scheduled to ensure adequate coverage of syllabus.
- 2.2 The house agreed that in addition to the above, special assignments may be given and tutorials may be provided to aid syllabus completion.
- 2.3 It is also suggested by IQAC coordinator that extra classes may be scheduled for academically slower students for providing tailored support ensuring academic success for all.

Agenda 3: Formation of team and domain of the International conference at TINT



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3.1 The Chair announced that college is planning to organize an international conference on Data Analytics and Insights, tentatively scheduled for May 2023. The objective of this conference is to unite researchers, industry experts, and students to share revolutionary research, advancements, and applications in data analytics. The house welcomed the proposal.

3.2 In view of the above, Dr. P. Debnath is requested to form a team and as well as select suitable domains for submission of papers.

Agenda 4: IQAC recommends IIC to focus on green initiatives awareness among all constituent members of the institution

4.1 It is proposed by IQAC coordinator that the Institution's Innovation Council (IIC) should pay attention towards making all its staff aware of green activities. This suggestion is intended at developing eco-friendly culture and ensuring sustainability within the institute campus area.

4.2 The proposal was welcome by Prof. S. Das Neogi who said that this will certainly improve environmental consciousness among the student and staff community and lead to a better future of sustainability ahead.

Agenda 5: Expansion of Business Incubation Cell activities

5.1 The committee discussed expanding the Business Incubation Cell to enroll more 3ncubates with viable startup ideas by providing mentorship, infrastructure support, and funding opportunities to encourage innovation and entrepreneurship among students and alumni.

Agenda 6: Continuous Assessment and Semester Examination following MAKAUT Guidelines

6.1 The Chair advised the continuation of continuous assessment and semester examinations in accordance with MAKAUT guidelines to ensure academic continuity and fairness.

6.2 The members agreed that plans should involve adhering to assessment schedules, updating examination procedures, and providing necessary support to students to maintain educational standards and uphold the integrity of examinations.



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The meeting ended with thanks to the Chair.





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Action Taken Report (ATR) on resolution of 21st IQAC meeting

| Sl. No | Agenda | Resolution | Action Taken | Remarks |
|--------|---|--|----------------------------|----------|
| 1 | Review of 21st meeting of IQAC | The meeting started with the Chairman welcoming all the members. | Followed as per guidelines | |
| 2 | Practicing NEP and OBE throughout all the programs of the institute. | Outcome-Based Education (OBE), specific, measurable outcomes for students are already set by most of the departments | Implemented | Adequate |
| 3 | IQAC reminds about the course file by the end of the current semester | All course files must be updated for the next semester | Implemented | Adequate |
| 4 | IQAC recommends IIC to focus on MIC driven activities as recommendation of MoE innovation cell | Celebration of Azadi Ki Amrit Mahotsav | Implemented | Adequate |
| 5 | IQAC recommends the department of BSH to revise the 1st year induction program targeting the identification and minimization of the gap areas in Mathematics, Physics and Chemistry in school level | Revision of first-year induction program focusing on identifying and addressing gaps in students' knowledge of Mathematics, Physics, and Chemistry from their school education | Implemented | Adequate |
| 6 | The cell recommends more participation in MOOCs to increase multi-disciplinary knowledge among the students and faculty | Encourage student participation in Massive Open Online Courses (MOOCs) to enhance multi-disciplinary knowledge among students as well as faculty | Implemented | Adequate |
| 7 | IQAC recommends initiation of NAAC activities | Initiation of NAAC SSR submission process | Implemented | Adequate |



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| | | | | |
|---|--|--|-------------|----------|
| 8 | Internal academic and administrative audit | Internal academic and administrative audit has to be completed by August 2019 for all the programs | Implemented | Adequate |
|---|--|--|-------------|----------|





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Attendance: Internal Quality Assurance Cell

Ref. No. TINT/ IQAC/MoM/Sept/22/2022

Date: 20.09.2022

Venue: TINT Board Room

Time: 15:00 Hrs

| Sl. No. | Member's Name | Signature |
|---------|-----------------------------|-----------|
| 1 | (Prof.) Dr. R. T. Goswami | |
| 2 | Dr. Ayan Chakraborty | |
| 3 | Dr. Ayindrila Roy | |
| 4 | Mr. Arun Kumar Ghosh | AB |
| 5 | Dr. Suman Chatterjee | AB |
| 6 | Mr. Arijit Dutta | AB |
| 7 | Dr. Tapas Kumar Nandi | |
| 8 | Prof. (Dr.) Milan Basu | |
| 9 | Dr. Subhankar Bhattacharjee | |
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| 16 | Mr. Manish Sahu | |
| 17 | Mr. Niladri Chatterjee | |
| 18 | Dr. Champak Bhattacharya | |
| 19 | Mr. Soumya Kanti Das | |
| 20 | Mr. Satyajit Podder | AB |
| 21 | Mr. Piyush Kumar | AB |



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| Sl. No. | Member's Name | Signature |
|---------|---------------------|------------------------|
| 22 | Mr. Asheequl Irshad | <i>Asheequl Irshad</i> |

R. T. Goswami

Prof. (Dr.) R. T. Goswami

Director

R. T. Goswami
Director
Techno International Newtown
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